

**ENCLOSURE(S)**

- A. AGENDA
- B. JOINING INSTRUCTIONS

DISTRIBUTION (by EMAIL):

Action:

ACT JFD, ETPP  
ACO I&E Div  
MARCOM N7

DEUMARFOR  
FRSTRIKFOR  
ITMARFOR  
SPMARFOR  
STRIKFORNATO  
TURMARFOR  
UKSTRKFOR  
GRMARFOR

CMRE  
JFTC  
JWC  
JALLC

NATO Training Group (NTG) Naval Service Task Group (NASTG)  
NATO Education & Training Disciplines' Department Heads (DHs)  
National & NATO Education & Training Facilities (ETFs)  
NATO Centres of Excellence (COEs)  
Partnership Training and Education Centres (PTECs)

Information:

COE CSW Steering Committee Members  
MARCOM N5  
MARCOM N7

Agenda 9<sup>th</sup> MarOps ANNUAL DISCIPLINE CONFERENCE 2024**DAY 1**

**Tuesday, 19 March 2024**  
**(all times local)**

08:30 – 09:00	In-Processing Comms check with online attendees via VTC	COE CSW
09:00 – 09:10	Welcome Address	ACT JFD (POC) & MARCOM (RA) & COE CSW
09:10 – 09:20	Admin, introduction & objectives	DH MarOps
	<b>E&amp;T POLICY, Doctrine &amp; CURRENT STATUS</b>	
09:20 – 10:00	NATO ETEE Policy & Doctrine update	ACT JFD
10:00 – 10:20	Photo & Coffee Break	ALL
10:20 – 11:00	New Force Modell (NFM), upcoming changes in the exercise schedule	MARCOM (RA)
	SACEUR Guidance on ETEE (SGE)	
	Status of Mar Ops E&T Landscape	
11:00 – 12:00	Status of Mar Ops E&T Landscape <ul style="list-style-type: none"> <li>• Status of existing courses</li> <li>• New courses</li> <li>• Identified deficiencies</li> <li>• New and open training requirements</li> </ul>	ALL COEs, NETF, NATIONS 20' max each
12:00 – 13:20	Lunch Break	ALL
13:20 – 14:40	Status of Mar Ops E&T Landscape (cont'd)	ALL COEs, NETF, NATIONS
14:40 – 15:10	Coffee Break	COE CSW
15:10 - 16:00	Status of MarOps E&T Landscape (incl. LL/LI) <ul style="list-style-type: none"> <li>• Degree of Performance: MarOps domain in 2023</li> </ul>	DH MarOps
16:00 – 16:45	<ul style="list-style-type: none"> <li>• E&amp;T for NATO Operations Planning, Operations Assessment and Alternative Analysis (OPOAAA)</li> </ul>	DH OPOAAA

**DAY 2****Wednesday, 20 March 2024**

	<b>OPERATIONAL REQUIREMENTS</b>	
08:15 – 08:30	Comms check with online attendees via VTC	COE CSW
08:30 – 08:40	1 <sup>st</sup> day Wrap-up	DH MarOps
08:40 – 09:30	<b>RA Operational Requirements for 2024</b> <ul style="list-style-type: none"> <li>• Individual Training</li> <li>• Collective Training &amp; Exercises</li> </ul>	MARCOM (RA)
	<b>Requirements for E&amp;IT Activities for 2024</b> <ul style="list-style-type: none"> <li>• Instructors/ SME support</li> <li>• Identified deficiencies / training requirements</li> </ul>	ACT JFD
09:30 – 10:00	Coffee Break	ALL
10:00 – 11:30	<b>Draft DAP 2024 &amp; TRA Review and Update</b> Conference Wrap-up and way ahead	DH MarOps
11:30 – 12:45	Lunch Break	Mess (tbd)
12:45	<b>Start MEAB WG 2024</b>	MARCOM
16:45 – 19:00	<b>Icebreaker</b>	ALL

**Joining Instructions**

1. **Location/Venue.** The hosting entity, the Centre of Excellence for Operations in Confined and Shallow Waters (COE CSW), is located at the German Naval Base Kiel. The base is situated in the northern part of Kiel – in the district Wik. Please report to the guards at the gate to the Naval Base Kiel to get in contact with COE's POCs on-site. Address Kiel Naval Base / COE CSW: Schweriner Straße 17a, 24106 Kiel.



2. **Accommodation.** The following hotels are recommended. Please note the appointed due dates and use the booking code (already inserted in the booking links) or contact the hotels via mail or telephone.

**Atlantic Hotel Kiel**

Tel: +49 431 37499-500

Raiffeisenstrasse 2, 24103 Kiel, Germany Email: [reservierung.ahk@atlantic-hotels.de](mailto:reservierung.ahk@atlantic-hotels.de)Website: <https://www.atlantic-hotels.de/hotel-kiel/>Booking Code: **COE**

Comfort single room: starts from 124 EUR/night (incl. breakfast and incl. price advantage for online reservation for using the following link: <https://buchen.atlantic-hotels.de/?chain=19763&configcode=ATLANTIC&currency=EUR&level=chain&locale=d-e-DE&themecode=ATHDE&Dest=ATLANTIC1&promo=coe> )

Unique by ATLANTIC Hotels Kiel

Tel: +49 431 88738-0

Kaistrasse 30, 24103 Kiel, Germany

Email: [kiel@unique-atlantic.de](mailto:kiel@unique-atlantic.de)

Website: <https://www.atlantic-hotels.de/hotel-kiel/>

Booking Code: **COE**

single room: starts from 93 EUR/night (incl. small breakfast and incl. price advantage for online reservation for using the following link: <https://buchen.atlantic-hotels.de/?chain=19763&configcode=ATLANTIC&currency=EUR&level=chain&locale=d-e-DE&themecode=ATHDE&Dest=ATLANTIC1&promo=coe> )

Maritim Hotel Bellevue Kiel

Tel. +49 431 38940

Bismarckallee 2, 24105 Kiel

Email: [info.bki@maritim.de](mailto:info.bki@maritim.de)

Website: <https://www.maritim.de/de/hotels/deutschland/hotel-bellevue-kiel/unser-hotel>

Booking Code: **No booking code** / no allotment

3. **Transport.** The Naval Base Kiel is located 92 km north of Hamburg Airport. Due to its proximity, Hamburg airport is the recommended Port of Entry. It is the responsibility of individual participants to make their own travel arrangements to and from Kiel.
  - a. **Shuttle service.** A shuttle service only from the recommended hotels to the venue will be provided by the COE CSW every morning and evening, and upon completion of the MEAB WG.
  - b. **Public Transport Hamburg – Kiel.** Available transport options are:

The airport bus KIELIUS, which departs in front of the airport building (on arrival level at “Bus-stop-area B” between Terminal 1 and 2). Terminus is Kiel Central Station. The bus departs every hour, tickets can be purchased from the driver. For more information see: [KIELIUS Tickets and Fares \(www.kielius-onlinebuchung.de\)](http://www.kielius-onlinebuchung.de)

The shuttle KielExx, which departs at the same bus stop as the Kielius and delivers you to your destination in the city of Kiel. A reservation is required (+49 431 - 7 70 80) and tickets can be purchased from the driver. For more information see: <https://www.vineta.net/>. More transport options:  
Train: <https://www.bahn.com/en/view/index.shtml>  
Taxi: <http://www.vineta.net/airport/airport.php>  
Coach: <https://www.busradar.com/>
  - c. **Public Transport in Kiel.** The price for taxis is determined by the city of Kiel for all companies. The easiest way to order a taxi is by phone or by SMS. For more information see: <https://www.taxikiel.de/?lang=en>. For more information on public transportation in Kiel City and surroundings see: <http://www.kvg-kiel.de>
  - d. **Parking:** If you travel by car, access to the parking lot on the military compound of the German Naval Base Kiel/COE CSW can be granted. Please put a remark in your registration form in case parking will be required.
4. **Lunch.** Lunch will be served in a canteen that is in walking distance.
5. **Security.** Attendees are requested to bring their current NATO security clearance and passport/ military ID card to support their authorization and identification on entry into Kiel Naval Base and the Conference area. The classification of the meeting ranges from NATO UNCLASSIFIED up to NATO SECRET sessions.
6. **Dress Code.** The dress code is daily working uniform or civilian equivalent.